

Hopkins Sand & Gravel, Inc.

27760 State Road 35

Webster WI 54893

Phone (715) 866-4157

Fax (715) 349-8104

Email: info@hopkinsgravel.com

24865 Rosewood Lane Pine City MN 55063 •

OFFICE APPLICATION FOR EMPLOYMENT

(Please write legibly)

Applicant Name _____ Date of Application _____

Position(s) Applied for _____ Rate of Pay Expected _____

Phone Number _____ Date of Birth _____

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other projected group status.

List your addresses of residency for the past 3 years.

Current Address: _____
 Street City State Zip Code

How long? _____
 yr./mo.

Previous Addresses:

_____ Street City State Zip Code

How long? _____
 yr./mo.

_____ Street City State Zip Code

How long? _____
 yr./mo.

Do you have the legal right to work in the United States? Yes No

Have you worked for this company before? _____ Dates _____

Reason for leaving _____

Are you currently employed? _____ If not, how long since leaving last employment? _____

EMPLOYMENT HISTORY

Please list employers in reverse order starting with the most recent. Add another sheet as necessary.

EMPLOYER	POSITION HELD:
DATE OF EMPLOYMENT FROM: MO. YR. TO: MO. YR.	SALARY/WAGE:
ADDRESS	REASON FOR LEAVING:
CITY STATE ZIP CODE	
CONTACT PERSON	PHONE #

EMPLOYER	POSITION HELD
DATE OF EMPLOYMENT FROM: MO. YR. TO: MO. YR.	SALARY/WAGE:
ADDRESS	REASON FOR LEAVING:
CITY STATE ZIP CODE	
CONTACT PERSON PHONE #	
EMPLOYER	POSITION HELD:
DATE OF EMPLOYMENT FROM: MO. YR. TO: MO. YR.	SALARY/WAGE:
ADDRESS	REASON FOR LEAVING:
CITY STATE ZIP CODE	
CONTACT PERSON PHONE #	
EMPLOYER	POSITION HELD:
DATE OF EMPLOYMENT FROM: MO. YR. TO: MO. YR.	SALARY/WAGE:
ADDRESS	REASON FOR LEAVING:
CITY STATE ZIP CODE	
CONTACT PERSON PHONE #	

Please include explanation of any gaps in employment.

Education

Name of High School Attended:

City/State of High School: _____

High school diploma or GED received? YES NO

Undergraduate or Graduate School

Other _____

List courses and training other than shown elsewhere in this application:

Specialized Skills

Computer _____ Word _____ Excel _____ QuickBooks _____

Please state any additional information you feel may be helpful to us in considering your application:

Personal/Professional References

Do not include family members or past supervisors.

Name	Telephone	Occupation
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Name	Telephone	Occupation
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Name	Telephone	Occupation
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TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquires of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application.

In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the company.

I understand that information I provide regarding current and/or previous employers may be used, and those employers will be contacted, for the purpose of investigating my safety performance history as required by 49 CFR 391.23(d). I understand that I have the right to:

- Review information provided by previous employers;
- Have errors in the information corrected by previous employers and for those previous employers to resend the corrected information to Hopkins Sand & Gravel, Inc.; and
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Signature _____ Date _____

IQ WHUY IHZ HG #R Q ######
G DWH #R I #K IJH ######
E \ ######
UDWH #R I #D \ ######
G DWH #R I #UH GP SOR \ P HQ W #G UX J #WHVW ######
VWDWX V #D Q #G DWH #R I #JHVX OWV #JH FHI Y HG ######
G DWH #WHUP IQ DWHG ######